

## 2021 Secretary Convention Report

Hello to all my brother and sister Red Knights!

Well, it is an unfortunate turn of events that we are not all celebrating together as much as we would like to again this year. I am looking forward to continuing working with our International Board and Chapters to keep our great organization moving forward and we will continue to make this a better year for all of us!

Your International Secretary has been very busy since the last time we were all together. I attended the Spring Board Meeting in Baltimore and spoke with quite a few Chapters and Members during the past year. Zoom has become the tool that has kept us all together this year and the board has made great use of it also! I have spent an average of 25+ hours a week on my secretary duties. These include email, reports, conference calls, meetings, TMLA's, insurance, new Chapters, and all the smaller behind the scenes work that is always done just to keep things organized. I can tell you that not riding as much has led to some highly creative items for sale from our Chapters.

Since the inception of the digital signature TMLA process, we have successfully approved over 900 TMLA's with an average turnaround time of just over two hours! Thanks to the COVID restrictions, I have received a record number of applications for TMLA's. I am happy to say that improving the TMLA program is working wonderfully. Please remember that the application and the artwork must be submitted together, electronically. All applications and artwork are now saved electronically and if you mail me bad artwork, I cannot accept it as it will not scan properly. Please also remember that ANY design that you create with our name or logo **MUST** have the required ®. If the registered trademark is not plainly visible when I receive the application, it will be returned with a quick reminder! Please do not make items that have not been approved or does not contain the ®.

We have added 16 new Chapters this year. If the current Chapters need Membership Cards, please contact your Regional Director and they will be able to get them to you, if they have any left. We are phasing out the old cards so when these are gone, we are done with cards until we can come up with a better fit for all of us. As of now, only new formed Chapters are receiving Membership cards in their new Chapter packet. We are looking to a better-quality card that will not need to be replaced every year.

We have already insured seventeen (17) Chapter events this year. The season is ramping up here in North America, so I see a lot more events being insured. Please take advantage of this great program we have. It is a good piece of mind for the Chapter for an exceptionally low cost. If you have any questions about the insurance, please call or email me.

The advertising in our low membership areas has hit its stride and I am looking forward to getting the calls and emails asking for more information soon. Our MALs did a great job in forming new Chapters this past year!

Just as a reminder for ALL Chapters. Make sure your email is up and running and being checked by someone because ALL official documentation coming from this office will ONLY go to the Chapter email address assigned by the RKIFMC.

As always, keep the shiny side up and your knees in the wind!

Loyal to Our Duty  
Jack Jarvis  
International Secretary