## FROM THE DESK OF:

## **Amy Gilliland**

PA24 President, PA State Association Secretary, International By-Law Chair

February 8, 2016

By-Law Chair End of Year Report- 2015

Appointment by International Board for the position of By-Law Chair on October 19, 2015.

Since the appointment I have been working on housekeeping of the current by-laws which includes but not limited to: spelling, punctuation and general appearance. Approximately 15-20 hours

I submitted, to be placed on the website, to the communications chairman, easy directions on how to submit a by-law change proposal, including what information is needed, timeline and what email address to send it to.

I also have been working on the organization of the current by-laws to be presented to the membership for approval at an upcoming Annual Business Meeting. This organization includes but not limited to: changing of some wording without changing the meaning of the by-law, deleting duplications of by-laws and moving whole by-laws to proper placing with-in document.

I have spent approximately 100 hours working on this project.

At this time I have spoken with 2 people about the procedure used to submit a proposal for a by-law change to be brought to the membership for approval by vote at the Annual Business Meeting.

I have not received any proposals at this time.

Amy Gilliland International By-Law Chair PA24 President PA State Association Secretary

"Loyal to our Duty"